

ELIZABETH “BETH” HUCK

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SUMMARY

Accomplished and results-driven Operations Manager with over 15 years of experience in leadership with expertise in event management and fundraising, community management, logistics and project management, human resources and benefits management, vendor/donor relations, and budgeting. Resourceful and strategic planner skilled in orchestrating complex projects. Navigates stressful situations while maintaining a positive, upbeat working environment. A dynamic leader who collaborates at all levels while leveraging a customer-centric approach to ensure the highest levels of customer satisfaction and advancing organizational objectives.

PROFESSIONAL ACHIEVEMENTS

EDUCATIONAL ADVOCACY

- Advocated for Universal Full-Day Kindergarten, implemented in Fall 2018, ahead of strategic goal.
- Advocated for the creation of and served as chair of the Special Education Ad-Hoc, where the committee helped to create and revise policies related to Special Education and made a comprehensive list of recommendations for improvements related to communication and consistency of application of services.
- Spearheaded the creation of a standing committee for Communications and Outreach

EQUITY IN EDUCATION

- Served as Chairperson and commissioner of the Loudoun County Commission on Youth which advocates for youth programs, focusing on programs for underserved communities and underrepresented groups.
- Served on the Loudoun County School's Equity and Diversity Ad-Hoc Committee, where we worked to address inequity and cultural and racial biases within the school system.

SKILLS

- ✓ Educational advocacy
- ✓ Family/child advocacy
- ✓ Community outreach
- ✓ Vendor/donor relations
- ✓ Volunteer management
- ✓ Event management
- ✓ Fundraising/sponsorship management
- ✓ Project/logistics management
- ✓ Training/team building

WORK HISTORY

Executive Director of Events and Special Projects, Salamone Associates LLC, Ashburn, VA
June 2014 - Present

General Manager/Community Association Manager (On-Site), Gates Hudson Community Management for The Preserve at Goose Creek, Ashburn, VA

January 2020 – January 2022

School Board Member, At-Large; Loudoun County Public Schools, Loudoun County, VA

January 2016 – December 2019

Event Manager, Blue Compass LLC, Tysons Corner, VA

May 2016 – June 2019

Lifestyle Manager, Brambleton Community Association, Ashburn, VA

Oct 2010 – June 2015

EDUCATION

- **James Madison University** - BAS, Individualized Studies with Concentration in Education and Family & Consumer Sciences, August 2022
 - **Regent University** – BAS*- Elementary Education (Pk-6), Regent University, 2006-2008
*Not completed due to military orders and relocation, earned 92 credit hours.
 - **Tidewater Community College** – AS, Social Science, December 2009
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CERTIFICATIONS

- CMCA (Certified Manager of Community Associations),
 - AMS (Association Management Specialist),
 - CFEA (Certified Festival and Events Associate)
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VOLUNTEER EXPERIENCE

- Serves on the Board of Loudoun County Magazine/Loudoun Community Press 2020-present.
 - Served as chairperson and commissioner for Loudoun County Advisory Commission on Youth from 2012-2016.
 - Brambleton Community Association Activities Committee volunteer.
 - PTA Board Member and other volunteer work at Creighton’s Corner Elementary School, Brambleton Middle School, Rock Ridge High School, and Independence High School.
 - Office Volunteer at Athens Church
 - Youth Ministry Director and Worship Team Vocalist, New Hope Church, Virginia Beach
 - Navy Officer Spouses Organization; Youth Ministry leader at St. John’s Baptist Church.
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AWARDS

- Employee of the Quarter – Q1 – 2018 – Blue Compass, LLC
 - Loudoun Times-Mirror 2016 “40 Under 40” Award
 - Spirit Award – First Service Residential - 2013
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PUBLICATIONS

Creating Community Through Events and Activities, Quorum Magazine, Feb 2013

REFERENCES

Available Upon Request
